



INNtegration Day One: Welcome and Introductions

By The End of This Class...

What are your main goals for INNtegration training? What areas do you or your team need to concentrate on most or develop skills in further? Be sure to share these with facilitators so they can tailor presentations to fit your needs.

1. _____
2. _____
3. _____

Experts I Want to Meet

You'll get to meet and hear from a variety of subject matter experts during your time here at the corporate office. Don't see someone's name listed on the presentation agenda that you'd like to meet? We can arrange a meeting for you!

1. _____
2. _____
3. _____

Feedback for Facilitators

We're constantly striving to improve each class so that you'll be able to create a **Here For You** environment for your team and guests. Please jot down a few notes daily on things you liked and suggestions for improvement. Thank you!

1. _____
2. _____
3. _____



INNtegration Day Two: Systems and Guest Experience

Key Takeaways From Today

What did you learn or find most useful that you can implement when you return to your hotel? What information do you plan to share with your team? Were there any “aha” moments?

1. _____
2. _____
3. _____

Action Items to Implement

What things will you implement when you return based on what you learned today? How will you apply the knowledge you've gained? Who will you partner with to help execute the action items?

1. _____
2. _____
3. _____

Feedback for Facilitators

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1. _____
2. _____
3. _____



INNtegration Day Three: Systems, Sales, and Marketing

Key Takeaways From Today

What did you learn or find most useful that you can implement when you return to your hotel? What information do you plan to share with your team? Were there any “aha” moments?

1. _____
2. _____
3. _____

Action Items to Implement

What things will you implement when you return based on what you learned today? How will you apply the knowledge you've gained? Who will you partner with to help execute the action items?

1. _____
2. _____
3. _____

Feedback for Facilitators

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1. _____
2. _____
3. _____



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INNtegration Day Four: Financial Processes and Graduation

Key Takeaways From Today

What did you learn or find most useful that you can implement when you return to your hotel? What information do you plan to share with your team? Were there any “aha” moments?

1. _____
2. _____
3. _____

Action Items to Implement

What things will you implement when you return based on what you learned today? How will you apply the knowledge you've gained? Who will you partner with to help execute the action items?

1. _____
2. _____
3. _____

Feedback for Facilitators

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1. _____
2. _____
3. _____



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INNtegration Wrap-Up

Main Takeaways

1. _____
2. _____
3. _____

Action Items to Implement at my Hotel / Due Date

1. _____

2. _____

3. _____

Key Resources To Assist With Action Items

1. _____
2. _____
3. _____



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